



# **Cow Creek Gaming & Regulatory Commission**

## **Surveillance Systems Technician**

Job Code: 3456  
Department: Surveillance  
Location: Canyonville, OR.  
Minimum Hourly: \$25.71

### **POSITION PURPOSE:**

Responsible for the support, maintenance and repair of the CCTV system and all related equipment.

### **POSITION DUTIES:**

- Inspection, testing, alignment, repair, install and maintain proper operation of the surveillance and security departments closed circuit television and related equipment.
- Monitors network hardware and software event logs for system failures, improper configuration, or security violations, analyzes events for cause, and recommends corrective action or measures to management.
- Documents and maintains the network infrastructure and connections.
- Analyzes, tests, and makes recommendations for network hardware and software purchases.
- Development and implementation of preventative maintenance programs designed to eliminate system failures.
- Maintain required logs, accurately.
- To document listings of camera locations, angles, types of connections, power sources, equipment, lens sizes, serial numbers etc.
- Maintain spare parts and equipment inventory.
- Compliance of all Tribal, State and Federal rules and regulations related to gaming.
- Maintain confidentiality with verbal, written and electronic information. Limit access to information on a job-related, need-to-know basis.
- Completes special assignments as assigned by the Surveillance Systems Manager, Gaming Commission Executive Director and/or the Director of Surveillance/Surveillance Manager.
- To document these events and report all usual or suspicious events or

- activities to the Surveillance Systems Manager, Gaming Commission Executive Director and/or the Director of Surveillance/Surveillance Manager..
- All other related and compatible duties as assigned by the Surveillance Systems Manager, Gaming Commission Executive Director and/or the Director of Surveillance/Surveillance Manager..
  - Attends training as required.

#### QUALIFICATIONS:

- Working knowledge of electrical and Closed-Circuit Television System
- Proficiency in Windows environment
- Networking experience preferred/ability to show knowledge of system networking
- Able to work in a team environment
- High School Diploma or GED
- Electrical or CCTV experience
- Class III Gaming License