



# Cow Creek Government Office

## Wildfire Operations Specialist

Job Code: 1255  
Department: Fire Management  
Location: Roseburg, OR.  
Minimum Hourly: \$38.07

### POSITION PURPOSE:

The Wildland Fire Operations Specialist serves as a key member of Cow Creek Tribal Fire Management and oversees both full-time and seasonal employees in the form of engine crews, hand crews, and mitigation crews. The incumbent helps plan, develop, implement, coordinate, and evaluate the Tribe's wildfire mitigation and suppression operations to achieve Tribal goals and objectives. The Wildland Fire Operations Specialist reports directly to the Fire Chief.

### ESSENTIAL FUNCTIONS:

- Participates in fuels mitigation, wildfire prevention, and wildfire suppression activities on Tribal and non-Tribal lands.
- Organizes and leads fuels mitigation projects, including but not limited to defensible space projects, landscape scale mitigation projects, pre-planned strategic fuels breaks and road brushing.
- Develop and maintain pump water sources.
- Supervises 3 – 10 people on a frequent basis and up to 20 people on occasion.
- Coordinate and oversee prescribed burning operations on Tribal lands. May assist other agencies with prescribed burning operations on non-Tribal lands.
- Responds to wildfires that are on or threatening Tribal Lands and/or Tribal interests.
- May be deployed to wildfires, prescribed burning exchanges, and other all hazard events throughout the state / country when local fire conditions allow.
- Operates department vehicles / equipment including but not limited to cars, trucks, forklifts, fire cache trailers, chippers, All Terrain Vehicles, and fire engines.
- Performs maintenance and annual inventory on fire tools and equipment.
- Advances CCTFM as a leader and model for wildfire response and mitigation.
- Seeks educational opportunities to increase skill set to accomplish goals.

- May fill in for other qualified roles in their absence.
- Performs other job-related duties as assigned.

#### QUALIFICATIONS:

- Have a combination of education and practical experience in wildland fire prevention, mitigation, suppression, and control. A Bachelor's or Associate Degree is desirable, but not necessary if the applicant has the appropriate wildfire field and administrative experience.
- Qualified as NWCG Engine Boss, Single Resource (ENGB).
- Qualified as NWCG Division Supervisor (DIVS) or higher
- Hold or obtain within two years NWCG qualification as Prescribed Fire Burn Boss Type 2 (RXB2).
- FEMA IS-100, IS-200, IS-700, ICS-300, ICS-400.
- Must have the experience and capability to direct fire tactics and suppression
- Pass the Work Capacity Test (Arduous) on an annual basis and have the ability to perform instant and/or sustained arduous physical activity on fires.
- Ability to effectively communicate both verbally and in writing. Must have administrative abilities to complete appropriate projects, reports, and paperwork. Basic computer experience required (Word, Excel, PowerPoint).
- Have the ability to deploy to wildfire events for 14 - 21 days at a time (plus travel time).
- Current Oregon driver's license (Class "C" or higher)

#### DESIRED QUALIFICATIONS

- NFPA Assessing Structural Ignition Potential training (or equivalent)
- Qualified as NWCG Incident Commander 3 (IC3)
- Wildland Fire Investigation
- Working knowledge of maps, compasses, and GPS.
- Demonstrates strong leadership and mentoring skills and has the ability to direct a crew of diverse individuals.
- Experience with ArcGIS and Collector.