



Cow Creek Government Office

Outreach/Prevention Specialist

Job Code: 2465
Department: Behavioral Health
Location: Roseburg, Oregon
Minimum Hourly: \$20.57

POSITION PURPOSE:

The Outreach/Prevention Specialist is responsible for the coordination of activities within Cow Creek Behavioral Health department that promotes the reduction of risk factors and the increase in protective factors associated with substance abuse, addictions, suicide, problems with gambling, and various youth focused events and outings.

Position Duties:

- Participate, facilitate, and coordinate community task forces and coalitions related to key prevention strategies.
- Collaborates with Prevention Coordinator, BH Supervisor, Cultural Department, and Education department to advocate for policies and laws related to prevention.
- Identify potential stressors, triggers, and problematic behaviors, and formulate strategies to address them.
- Connect Clients to appropriate community resources, support services, and assist them in accessing these resources and support services.
- Design and coordination of annual prevention calendar. Coordination duties include facilitating student art contests, calendar promotion, overseeing paid contractors, calendar distribution.
- Maintain accurate and confidential client records, including progress notes and assessments.
- Successful in organizational skills, time management with excellent written and oral communication skills.
- Comply with all HIPPA laws and CRF42 part 2 confidentiality laws ensuring client confidentiality.

QUALIFICATIONS:

- Bachelor's degree in social work, Sociology, Public Health, or a related field.
- 2 years' experience working in youth-serving and/or prevention focused setting.
- Demonstrated knowledge of community health resources.
- Certified Prevention Specialist (CPS).