



Cow Creek Government Office

Clinical Informatics Coordinator

Job Code: 2250
Department: CCH&WC
Location: Roseburg, Oregon
Minimum Hourly: \$30.22

POSITION PURPOSE:

The Clinical Informatics Coordinator (CIC) will be responsible for the implementation and smooth operation of the Electronic Health Record (EHR) Greenway utilized at the Cow Creek Health & Wellness Center (CCH&WC) and other related technology-based initiatives critical to Clinic success.

ESSENTIAL FUNCTIONS:

- Serves as a liaison between clinician, facility leadership, and various clinical committee/workgroups.
- Assists in the planning, design, development, implementation, support and ongoing optimization of Greenway and other technologies. Monitor, audit, and report on adoption process to identify trends. Collaborate with appropriate teams to formulate corrective actions for identified needs.
- Assume leadership role in identifying and coordinating change efforts, including communication, change readiness assessment, gap analysis, education, workflows and policy and procedural changes.
- Participate/lead initiatives to educate, train, and provide ongoing educational support to clinicians regarding the use of Greenway and related technologies.
- Work with key customers to develop strategies, manage change, and maintain compliance of best practices workflow.
- Participate in facility and corporate committee meetings and or/ projects as clinical informatics expert.

QUALIFICATIONS:

- COVID vaccine required.
- At least 3 years with primary responsibility for, and extensive knowledge of, electronic health record and practice management applications. Experience or specific knowledge with Greenway Intergy EHR product a big plus.
- Minimum bachelor's degree in information systems or equivalent.
- Extensive knowledge of SharePoint and demonstrated ability to administer site.
- Familiarity with data visualization applications and the principles of the field.
- Ability to accomplish responsibilities with minimal direction.

- Able to demonstrate creativity and latitude in problem solving.
- Working familiarity with web design and web-mastering including search engine optimization.
- Must demonstrate proven effective verbal and written communication skills with attention to detail, grammar, and punctuation.
- Demonstrate the ability to work effectively with staff, local agencies, and individuals from different cultural & ethnic backgrounds in a friendly and professional manner.
- Certified Professional Coder Preferred.
- Ability to commute to all clinic locations.