



Cow Creek Government Office

Position Description

Position Title: Psychiatric Physician

Department: CCH&WC

Reports To: Director of Clinic Operations

FLSA Designation: Exempt

Date Written/Revised: 7/27/2019

POSITION PURPOSE:

The Psychiatric Physician is a vital member of a primary care team that delivers the broad spectrum of care consistent with their licensure, clinic policy and community standards

ESSENTIAL FUNCTIONS:

- Provide psychiatric health care services to CCH&WC clinic patients.
- Provide referrals to outside providers when appropriate; obtaining appropriate consults when problems presented are outside scope of practice or when unfamiliar with a particular aspect of the patient's care.
- Provide psychiatric evaluations including differential diagnosis and psychiatric consultation to CCH&WC staff on behalf of patients.
- Perform psychiatric reviews of charts, and treatment plans and approve pursuant to Medicaid regulations and department policy and procedures.
- Collaborate in the development of individualized habilitation or treatment plans.
- Prescribe psychiatric medications and collaborate with other members of the treatment team to monitor medications.
- Facilitate coordination between medical, psychological and psychosocial components of the overall client care.
- Coordinate services with client's primary care provider.
- Medically evaluate individuals and assessing their medical status as it pertains to their mental health and treatment.
- Provide expert testimony in court on mental status of individuals and performed court appointed examinations for civil commitment hearings if called upon to do so.
- Complete timely and appropriate documentation in the electronic health records. Utilize Electronic Health Record (EHR) medical records system in a competent manner, and provide team support for efficient functionality.
- Maintain compliance with regard to state, federal and clinic guidelines.
- Screen and assess patients who are not physically present following telephone triage protocols. Determine the need to be seen and/or the urgency of the condition.
- Provide currently accepted education to patients and families regarding wellness, the management of medications, treatments, home care or discharge instructions, etc.

- Function under the established routines and protocols of the clinic and in adherence to community standards. Promote continuity of care by establishing follow-up care or referrals to other healthcare providers.
- Enforce clinic policies and procedures to ensure that the CCH&WC high standard of care is upheld.
- Participate in quality improvement activities.
- Consult with Purchased and Referred Care (PRC) in matters of case management. May participate in Resource Management Committee meetings as primary team member or in consultant capacity.
- Maintain professional credentials by keeping all required licenses current, including but not limited to Medical License, Board Certification, DEA License and CPR certification.
- Provide medical guidance to tribally owned businesses as the need arises.
- Foster an environment that promotes trust and cooperation among all staff of the CCH&WC.
- Maintain confidentiality of all patients and employee information.

QUALIFICATIONS:

- Current and unrestricted license to practice medicine in Oregon.
- Board Certification in specialty.
- Unrestricted eligibility for commercial professional liability insurance.
- Experience working with Tribes and/or Indian Health Service is preferred.
- Knowledge of professional medical standards, theories, abilities, procedures and techniques used in acute and chronic disease care and education and have the ability to implement these within a clinical setting.
- Must have the ability to maintain strict confidentiality in accordance with HIPAA and Privacy Act regulations.
- Proven ability to read, understand and apply program rules and regulations for State, Federal and Tribal programs.
- Must be familiar with and proficient in basic clinical office procedures.
- Must demonstrate proven effective interpersonal communication skills.
- At least five (5) years' experience in a clinical setting and/or appropriate residency program.

